

EMPLOYMENT APPLICATION

# Spokane Hospitality LLC

|            |
|------------|
| Date _____ |
|------------|

|                        |              |     |  |
|------------------------|--------------|-----|--|
| Name Last First Middle |              |     |  |
| Street Address         |              |     |  |
| City                   | State        | Zip |  |
| Home Phone             | Pager/E-mail |     |  |

|   |                        |   |
|---|------------------------|---|
| Position(s) Desired   |                        | Days/Hours Available to Work                                |
| Full Time <input type="checkbox"/>  | Social Security Number | Rate of Pay Desired   |
| Part Time <input type="checkbox"/>  |                        |   |
| If hired, can you submit proof of legal Right to work in the U.S.?        |                        | Yes <input type="checkbox"/><br>No <input type="checkbox"/> |
| Are you of legal age to serve Alcoholic beverages in this state?          |                        | Yes <input type="checkbox"/><br>No <input type="checkbox"/> |
| Are you eligible to receive any and all Permits/licenses required by law? |                        | Yes <input type="checkbox"/><br>No <input type="checkbox"/> |

## PREVIOUS EMPLOYMENT HISTORY

List all positions held during the past ten years. List most recent employer first. Use additional sheet if needed.

(1)

|                        |         |             |       |
|------------------------|---------|-------------|-------|
| Employer (Most Recent) |         |             |       |
| Address From           | City To | State       | Phone |
| Dates Employed         |         | Supervisor  |       |
| Position Held          |         | Rate of Pay |       |
| Duties                 |         |             |       |
| Reason for Leaving     |         |             |       |

(2)

|                        |         |             |       |
|------------------------|---------|-------------|-------|
| Employer (Most Recent) |         |             |       |
| Address From           | City To | State       | Phone |
| Dates Employed         |         | Supervisor  |       |
| Position Held          |         | Rate of Pay |       |
| Duties                 |         |             |       |
| Reason for Leaving     |         |             |       |

(3)

|                        |         |             |       |
|------------------------|---------|-------------|-------|
| Employer (Most Recent) |         |             |       |
| Address From           | City To | State       | Phone |
| Dates Employed         |         | Supervisor  |       |
| Position Held          |         | Rate of Pay |       |
| Duties                 |         |             |       |
| Reason for Leaving     |         |             |       |

(4)

|                        |         |             |       |
|------------------------|---------|-------------|-------|
| Employer (Most Recent) |         |             |       |
| Address From           | City To | State       | Phone |
| Dates Employed         |         | Supervisor  |       |
| Position Held          |         | Rate of Pay |       |
| Duties                 |         |             |       |
| Reason for Leaving     |         |             |       |

Spokane Hospitality LLC is an Equal Opportunity Employer and does not discriminate in hiring or employment, in accordance with the requirements of all applicable federal, state and local laws, on the basis of race, color, creed, religion, sex, sexual orientation, pregnancy, national origin, ancestry, age, marital or veteran status, physical or mental disability, medical condition or any other protected characteristics.

EMPLOYMENT APPLICATION

What source referred you to our hotel? \_\_\_\_\_

Have you ever worked for Spokane Hospitality LLC? Yes  No  If yes, where? \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Do you have any relatives employed at this location? Yes  No  If yes, list names and positions: \_\_\_\_\_

EDUCATION

Circle the highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 College 1 2 3 4

Degrees/licenses held \_\_\_\_\_

Name of last school attended \_\_\_\_\_

Other training or trade schools \_\_\_\_\_

Typing speed \_\_\_\_\_ Which computer programs can you operate? \_\_\_\_\_

Which language(s) other than English do you speak *fluently*? \_\_\_\_\_

Other knowledge, skills or abilities \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes  No  If no, describe the function(s) that cannot be performed

PROFESSIONAL REFERENCES

List the name, address, telephone number & relationship of 3 individuals (not relatives) who are familiar with your work:

- 1 \_\_\_\_\_
2 \_\_\_\_\_
3 \_\_\_\_\_

ACKNOWLEDGEMENT

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

I certify that the statements I have made on this application are true and correct. I understand that any misrepresentations made in this application will be sufficient cause for denial of employment or discharge. I understand that nothing contained in this application, or the granting of an interview, is intended to be a contract of employment. I also understand that employment with Spokane Hospitality LLC and its subsidiaries ( ), is "at-will" and that either of us may terminate the relationship at any time, for any reason, with or without cause. I certify that if employed by Spokane Hospitality LLC, I will abide by all company rules and regulations.

I authorize Spokane Hospitality LLC to investigate my background to determine my suitability for employment and to use any information lawfully obtained for any employment-related purpose permitted by law. This investigation may include checking with the schools and employers I have identified, reviewing criminal conviction and driving records, and verifying any other relevant information about me. I release and waive any claims I may have against and indemnify Spokane Hospitality LLC and any of the schools, former employers, and other persons or entities for any loss or injury I may sustain as a result of any disclosure made related to this application.

The use, possession, or being under the influence of illegal drugs or alcohol while on Company time is prohibited and will result in disciplinary action, up to and including termination of employment. I hereby agree to submit to any lawful drug or integrity testing or post-offer medical examination that may be required as a condition of employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including discharge. I authorize any physician, hospital, laboratory or collection site to relates to Spokane Hospitality LLC the results of any drug test or examination or other information which may be necessary to determine my ability to perform the duties of a job which I am being considered, prior to employment or in the future during my employment with Spokane Hospitality LLC.

Date: \_\_\_\_\_ Signature \_\_\_\_\_